

STEELCRAFT WELDERS NIGERIA LIMITED

CUSTOMER QUOTE REQUEST FORM

Ref #. SCWNL/QR/NZ/UB/0012/2025

Date	
Full name / company name	
Contact Person (if company)	
Phone (WhatsApp preferred)	
Email Address	
Site Address / Project Location	
Project for	

SUBJECT	
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Purpose:

This form is used to collect accurate project information required to prepare a professional quotation. Submission of this form does **not** constitute a contract or price commitment.

PROJECT DETAILS

- Type of Work Required (tick all that apply):
 - Welding & Fabrication
 - Gates / Doors
 - Railings / Balconies
 - Roofing / Frames
 - Structural Steel
 - Repairs / Modifications
 - Custom Design
 - Other (specify): _____
- Brief Description of Work:

MATERIALS & SPECIFICATIONS

- Preferred Material (if known):
 - Mild Steel
 - Stainless Steel

- Aluminum
- Company to Advise

- Approximate Dimensions / Measurements (if available):

Customer to Supply Materials?

- Yes
- No
- Undecided

SITE & ACCESS INFORMATION

- **Site Ready for Work?**
 - Yes
 - No
 - Partially
- **Power Available on Site?**
 - Yes
 - No

- **Special Site Conditions / Restrictions (if any):**

TIMELINE & BUDGET

1. EXPECTED START DATE	
2. EXPECTED COMPLETION DATE (IF ANY)	
3. BUDGET RANGE (OPTIONAL)	
4. ISSUED BY	
5. FOR INFORMATION, CALL	
6. DELIVERY BY (DATE)	
7. DELIVERY TERMS	
8. SHIP TO (CONSIGNEE AND ADDRESS)	

INSPECTION & MEASUREMENT

- **Site Inspection Required Before Quote?**
 - Yes
 - No
- **Preferred Inspection Date/Time (if yes):**

DECLARATION

I confirm that the information provided above is accurate to the best of my knowledge. I understand that pricing is subject to site inspection, material cost fluctuations, and management approval.

Customer Name: _____

Signature: _____

Date: _____

9. TASKS

ITEM NO.	SERVICES	QUANTITY	UNIT	PURPOSE	BUDGET
001					
002					
003					
004					
005					

10. For Office Use Only

11. Quote Reference No

12. Prepared By

13. Date Issued

14. Name And Address of Quoter

15. Signature Of Person Authorized To Sign / Negotiate

16. Date Of Quotation

17. Name And Title of Signer

18. Phone Number

19. Approval Status

Pending Approved Declined

20. TERMS AND CONDITIONS

Quote requests are processed within 2–3 business days from the date of submission. A minimum of 75% upfront payment is required before project commencement. Upon completion, the customer will be invited to inspect the finished work at the factory, settle the outstanding balance, and thereafter delivery will be arranged to the address on record.

No work shall commence without formal confirmation and payment in accordance with agreed terms. Any modifications or variations requested after approval will be treated as change orders and may attract additional costs and timeline adjustments. Delivery timelines will be communicated upon quote approval and payment confirmation. All projects are executed in strict compliance with quality, safety, and professional standards.